

**Joan B. Kroc Institute for Peace & Justice**  
 University of San Diego  
**AUDIOVISUAL EQUIPMENT & RATES 2006-07**

*All rates are per item, per day (8 hours) unless otherwise noted and valid thru 30 June 2007.*

**Space rental includes a podium with microphone. Wireless Internet access is available throughout the building at no cost.**

LCD- dual, rear screen projection system (Theatre only)	\$350
LCD projector/screen (Conference rooms)	\$150
-Simultaneous LCD projection in Room A, B, C, D in combined state:	
Two (2) projectors/screens:	\$300
Three (3) projectors/screens:	\$350
Four (4) projectors/screens:	\$400

LCD- rear screen projection system (Boardroom only)	\$250
LCD wireless remote	\$20

*All conference rooms are equipped with a built-in projection screen included in the room fee (except Theatre).*

---

Document camera (use with LCD proj in A-D, Theatre & Boardroom)	\$75
Overhead projector (portable)	\$30
Slide projector	\$30
CD/DVD/VCR (A,B & D, A-D combo & Theatre)	\$50
TV/DVD/VCR combo with cart (portable)	\$40
DV Cam Deck (playback or recording, Theatre only)	\$50
Portable CD player	\$30
Laptop (PC)	\$150

---

Wireless microphone: Stick or Lavalier available	\$50
-Room A-D: max. 4	
-Room A&B: max. 2	
-Room A, B, D: max. 1	
-Room C&D: max. 1	
-Theatre: max. 6	

---

Easel (display style, 30 available)	\$n/c
Whiteboard/Easel (portable, flipchart style)	\$15
- with pad and markers	\$20
4'x6' Whiteboard (double-sided, portable)	\$20
4'x8' poster boards (blue, double-sided).	\$20
Speaker Phone (plus calls)	\$75
Telephone jack with phone (plus calls)	\$40
Table Linens – 6' ivory, burgundy, white or celadon	\$6

---

Language Interpretation Equipment (Theatre ONLY*)	
-Transmitter (includes use of one booth, headset & microphone)	\$100
-Headsets (19 available)	\$5
-Additional booth	\$25

---

**A/V Staffing & Other Services**

•All equipment is set-up and made operable for use by lessee. The IPJ will troubleshoot (not operate unless otherwise contracted) all IPJ owned equipment to the best of its ability thru the duration of the event. IPJ will not troubleshoot or be responsible for equipment it does not own or is brought into the facility.

•A/V Tech Fee of \$25 per hour (with 1 hour set-up) applies to all events held in the Theatre that require use of audiovisual equipment and events in conference rooms that require IPJ to operate or monitor equipment during a program. A flat fee or higher rate may be assessed depending on the complexity event requirements. A quote will be provided prior to event.

•Recording Services:

- Audio recording: \$25/hr plus 1 hour set-up and \$5/per audio cassette tape
  - Video recording \$50/hr plus 1 hour set-up and \$50 per digital DVCam tape.
- Complete quote available upon request.

•Photocopies .20

**Other services or equipment not listed may be available. For more information please contact the Institute Operations office:**

**Phone: 619-260-7808**

**Email: [ipjopers@sandiego.edu](mailto:ipjopers@sandiego.edu)**